



STUDIO HANDBOOK - 2025/2026

Welcome to Step Above Dance! We are so excited to have you as part of our dance family in our 27th season. This handbook includes various information that is important for students and parents both new and returning. Everything from attire to recital dates are available, so PLEASE READ carefully and thoroughly. A schedule with a detailed list of classes is available online at **dancestudio-pro.com/online/stepabovedance**. Classes are subject to change due to the enrollment of students. For those students and parents who are new to Step Above Dance, we have a few attire guidelines that we require students to follow. We are truly looking forward to getting to know you and working with you. Please don't hesitate to contact us with any questions at any time. We know that this is going to be a wonderful experience.

Contact Information: Administrative Staff 519-207-7837 - Stacey, Joanne, Sadie, Danielle

Jacqueline Reichenbach | Studio Director

stepabove.dance@gmail.com

Reception

info.stepabovedance@gmail.com

Danielle Turner | Office Manager

danielle.stepabovedance@gmail.com

(Email inactive due to maternity leave)

Stacey Allen - reception

stacey.stepabovedance@gmail.com

Reception Hours - September 6th-May 9th 2025/ 2026:

Monday-Friday from 4:30-8:30pm

Saturday 9:30-12:00pm

Sunday 9:30-12:15pm

*Please note classes will be running outside of these hours

Teaching Staff

Kyra Reichenbach (Recreational Division)

Morgan Flanagan (Recreational/Competitive Divisions)

Abi Keir (Pre Competitive/ Competitive Division)

Megan Kuhn (Recreational/Pre Competitive/Competitive Divisions)

Abby Peters (Recreational Division)



Norah Bryans (Recreational/Pre Competitive/Competitive Divisions)
 Jacqueline Reichenbach (Recreational/Competitive Divisions)
 Grace Renner (Recreational/Competitive Divisions)
 Jessica Sellick (Recreational/Competitive Divisions)
 Jasmine Thomson (Recreational Division)
 Hailey Ross (Recreational Division)
 Aubrey Johnston (Recreational Division)
 Madison Smith (Recreational Division)
 Mabel L'Heureux (Competitive/Recreational Division)
 Cree Davis (Pre Competitive/Competitive/Recreational Division)
 Michaela Sellick (Competitive Division)

Dates for the 2025/2026 Season	
September 6th	First day of classes
October 11th-13th	Closed for Thanksgiving
October 17th-23rd	Parent participation week
October 24th-30th	Halloween spirit week
October 31st	Closed for Halloween
November 2nd	Workshop at Step Above: Competitive (Required) & Pre Competitive (optional)
November 22nd	Santa Claus Parade (Pre Competitive & Competitive Teams)
December 11th-17th	Holiday spirit week
December 18th-Jan 4th	Closed for the holidays
February 16th	Closed for Family Day
February 8th	Showcase Rehearsal (Competitive & Pre Competitive Teams)
February 21st	Pre Competitive & Competitive team showcase
March 14th-22nd	Closed for March Break
April 3rd-6th	Closed for Easter
May 8th	Dress rehearsals at Forest City Community Church

May 9th	Recitals at Forest City Community Church
May 20th	Pre Competitive & Competitive team auditions

Ballet Exam Classes and Mock Exams

These classes are running from May 11th to May 28th. These classes are for all dancers taking their ballet exam this year. Note there will be no class on May 18th.

Ballet Exams

The Ballet Exams will be held May 30th and 31st.

Attendance

Attendance is important in dance, providing continuous improvement and progress throughout the year. We understand that life happens, and sometimes you may have to miss a class. In the event that your child will not be in class, please let us know by logging into your parent portal and clicking on attendance log, then report an absence. If you are unable to log into the parent portal you may instead call the studio and leave a message. Note that the Pre- Competitive Division has an attendance policy of no more than 4 missed classes, of any one class, and the Competitive Division has an attendance policy of no more than 3 missed classes, of any one class. Our recreational division does not have an attendance policy.

Email

Please make sure that you are subscribed to our emails. We send all of our important updates and information this way, so it is very important that you are receiving this information. You can check if you are subscribed in the parent portal.

Entrances

All students should enter through the rear red door (our main entrance).

Parent Portal

You must sign up for a parent portal, which is a useful tool for you to make payments, see your account statements, check your child's attendance, see class calendars and register for classes. You can also purchase dancewear here.

It can be found at <https://dancestudio-pro.com/online/stepabovedance>.

Parent Viewing

Parents are welcome to watch their dancers from our main lobby where we have a live video feed of each studio. Families are asked to only bring 1-2 family members to watch, as our seating is limited. Parents are not invited into the studios.

Parking

When parking at Step Above you may park in one of the 3 spaces alongside the market, on Manitoba Street, on Talbot Street or additionally, there is a large parking lot beside the market. Please be advised that there is no parking behind Step Above on the south side of the building. This is parking for Antiques on the Side. When dropping off and picking up your child, please make sure that you are in an actual legal parking spot. Please do not idle outside of our door in the roadway, as this is a safety hazard for dancers trying to enter and exit our building.

Payment Policies

- Holidays and weather closures are calculated into our tuition prices (we do not make up classes cancelled due to weather)
- Costume and registration fees are non-refundable and are included in our registration and class fees.
- Registration and costume fees are due prior to your child's first class
- There will be a \$20 late fee added for NSF cheques or declined credit card payments
- There will be a \$25 late fee added to payments over 5 days past due
- Tuition may be refunded up until December 15th, 2025 and the tuition refund request form must be emailed to the studio account. Step Above will keep 5% of the refundable amount for administrative purposes
- If your balance is delinquent 1 month, your child will not be permitted to take lessons. Please contact reception should you need to make payment arrangements.

Recital Information

Step Above will have 3-4 year end recitals on May 9th at Forest City Community Church in London. Our dress rehearsal will be on May 8th, also at Forest City Community Church. All students participate in the recital. Upon completion of registration you will have paid a \$35 costume fee which pays for the year end recital costume, which you get to take home after recital (note that this could be a rental fee, rather than a purchase fee for certain costumes). Recital tickets are not included in the price of your tuition. They will be available for purchase in May. Recital digital downloads will also be available for purchase at the event.

Studio Closures

Step Above will be closed for all holidays listed on page 2. If Step Above announces closure due to weather or any other circumstances, we will inform all families via email and social media by 3pm during the week, and 7:30am on Saturdays and Sundays. Classes will not be refunded due to acts of weather. If we are to experience a power outage for more than 15 minutes, the studio will close for everyone's safety.

Student Expectations

Step Above aims to train successful dancers as well as polite and responsible individuals. Students are expected to arrive to class on time with their hair done and in uniform. There is no food, gum, jewellery or cell phones allowed in the studios.

Uniforms/ Dress Code

It is important for each student to have proper attire while attending class for safety reasons and to also help the teachers properly correct form and posture. Please see our uniform chart below and on our website to ensure your child has the correct attire. Uniforms can be purchased through your parent portal by clicking on ONLINE STORE. They can also be purchased at the London Dance Shoppe, or Dancewear Plus in London.

Waivers

Parents/ guardians must sign our liability waiver prior to your dancer's first day of class. This waiver can be found in your portal on Dance Studio Pro here: <https://dancestudio-pro.com/online/stepabovedance>.

Competitive Fees

Optional Comp Fee Due - October 3rd

Comp #1 Fee Due - October 24th

Comp #2 Fee Due - November 21st

Comp #3 Fee Due - December 12th

Pre Competitive Fees

Comp #1 Fee Due - November 21st

Comp #2 Fee Due - December 12th

Uniforms

Boys Uniform

Black t-shirt

Black athletic
shorts or pants

Shoes appropriate
to the dance form

Ballet - white or black
Jazz - black - Bloch brand
Hip Hop - Running shoes any colour
Tap - Black tap shoes
Acro - no shoes - bare feet

All items may be purchased online
at Step Above through your
parent portal. You will need to
click on online dance store.

Dance wear stores in London:
Dancewear Plus & The London Danceshoppe



Hip Hop Uniform

Hair in a pony tail

Black tank style
bodysuit or
tshirt

Black athletic
shorts or pants

Indoor running shoes

Most items can be purchased online at
Step Above through your parent portal.
You will need to click on "online store".

Dance wear stores in London:
Dancewear Plus
The London Danceshoppe



Pre School Acro/Jazz Uniform

Hair in a pony tail



Black tank style bodysuit



Black athletic shorts



Beige jazz shoes by Bloch

Most items can be purchased online at Step Above through your parent portal. You will need to click on "online store".

Dance wear stores in London:
Dancewear Plus
The London Danceshoppe

Pre School Ballet Uniform

Hair in a pony tail or bun



Pink bodysuit with attached skirt

Mondor ballerina pink footed tights

Daisy pink ballet shoes

Most items can be purchased online at Step Above through your parent portal. You will need to click on "online store".

Dance wear stores in London:
Dancewear Plus
The London Danceshoppe

Tap Uniform

Hair in a pony tail



Black tank style bodysuit



Black athletic shorts

Light tan tights by Mondor



Black lace up tap shoes

Most items can be purchased online at Step Above through your parent portal. You will need to click on "online store".

London dance wear stores:
Dancewear Plus
The London Danceshoppe

Ballet Uniform Grades 1-5

Hair in a bun

Black tank style bodysuit

Ballerina pink tights by Mondor

Capezio Hanami Canvas pink ballet shoes

Black character shoes by Bloch



Most items can be purchased online at Step Above through your parent portal. You will need to click on "online store".



Dance Stores in London:
Dancewear Plus
The London Danceshoppe

Pre School Acro/Hip Hop Uniform

Hair in a pony tail



Black tank style
bodysuit



Black athletic
shorts



Indoor running shoes

Most items can be purchased
online at Step Above through your
parent portal. You will need to
click on "online store".

Dance wear stores in
London:
Dancewear Plus
The London Danceshoppe

Acro Uniform

Hair in a bun



Black tank
style
bodysuit



Black
athletic
shorts

Most items can be purchased
online at Step Above through your
parent portal. You will need to
click on "online store".

Dance wear stores in London:
Dancewear Plus
The London Danceshoppe

Lyrical Uniform

Hair in a pony tail



Black tank
style
bodysuit



Black
athletic
shorts

All items can be
purchased at Step Above
through your parent
portal.

Dance stores in London:
Dancewear Plus
The London Danceshoppe

Pre School Ballet/Jazz Uniform

Hair in a pony tail or bun



Pink bodysuit
with attached
skirt

Mondor
ballerina pink
footed tights

Daisy pink ballet
shoes

Most items can be purchased
online at Step Above through your
parent portal. You will need to
click on "online store".

Dance wear stores in
London:
Dancewear Plus
The London Danceshoppe